

Bill To: City of De Soto, KS

Invoice Date: 5/2/2023 Billing Period: January 2023

Invoice# 11701.03

Invoice Amount \$64,443.25

mbrungardt 7/12/2023, 3:05 PM GL CODE: 0101-100-49700 Contingency PO Number

Comment: EDC Support

mdiaz 7/13/2023, 1:44 PM ENTERED

Ongoing Support (Management, Planning, Engagement, and Economic Development Services)

Assignments Deliverables	Hourly Rate	Hourly Rate
	\$200.00	\$150.00
Economic Development Corporation Support		
Establish development inquiry triage process. (econdevtracker,		
webform) - Make follow ups, Manage Updates and Prepare	9	
Reports		
Additional Research for issues such as housing, childcare,	7.4	
transit, workforce, etc.	74	
Prepare materials for and attend EDC weekly meetings.	7	
EDC Retention & Recruitment Program	3	
EDC member & major employer interviews	5	
Attend EDC board and membership meetings	4	
Develop Target Industry Study	18	
Incentives & Development Agreement Assistance	6	
Meetings with Prospects & Interested Developers	19	
Subtotal Hours	145	
Subtotal Fee	\$29,000.00	
Mapping & Urban Planning Assistance		
Interactive map for website bringing all layers together to recruit future		54
development		J 4
Development constraints & opportunities - refining Comp Plan Future		5
Land Use for next revision		
Subtotal Hours		59
Subtotal Fee		\$8,850.00
Community Engagement Assistance		
Regional meetings & presentation prep		16
Public Meeting Assistance - Open House		117
Infrastructure & Utilities Engagement		2
Subtotal Hours		135
Subtotal Fee		\$20,250.00
Project Management Assistance		
Weekly meetings with City staff		32
Attendance at meetings with Planning Commission & City Council		0
Subtotal Hours		32
Subtotal Fee		\$4,800.00
Total Hours	371	
Total Fee	\$62,900.00	
Expenses	\$1,543.25	
Invoice Total	\$64,443.25	



Bill To: City of De Soto, KS

Invoice Date: 5/2/2023 Billing Period: February 2023

Invoice# 11701.04

Invoice Amount \$72,395.53

mdiaz 7/13/2023, 11:58 AM ENTERED mbrungardt 7/12/2023, 3:06 PM GL CODE: 0101-100-49700 Contingency PO Number

Comment: EDC Support

Ongoing Support (Management, Planning, Engagement, and Economic Development Services)

Assignments Deliverables	Hourly Rate	Hourly Rate
	\$200.00	\$150.00
Economic Development Corporation Support		
Establish development inquiry triage process. (econdevtracker,		
webform) - Make follow ups, Manage Updates and Prepare	23	
Reports		
Additional Research for issues such as housing, childcare,	26.25	
transit, workforce, etc.	20.23	
Prepare materials for and attend EDC weekly meetings.	8	
EDC Retention & Recruitment Program	30.75	
EDC member & major employer interviews	11	
Attend EDC board and membership meetings	4	
Develop Target Industry Study	122.5	
Incentives & Development Agreement Assistance	5.5	
Meetings with Prospects & Interested Developers	97.75	
Subtotal Hours	328.75	
Subtotal Fee	\$65,750.00	
Mapping & Urban Planning Assistance		
Interactive map for website bringing all layers together to recruit future		4.75
development		4.75
Development constraints & opportunities - refining Comp Plan Future		1.25
Land Use for next revision		
Subtotal Hours		6
Subtotal Fee		\$900.00
Community Engagement Assistance		
Regional meetings & presentation prep		7.25
Public Meeting Assistance - Open House		2
Infrastructure & Utilities Engagement		3
Subtotal Hours		12.25
Subtotal Fee		\$1,837.50
Project Management Assistance		
Weekly meetings with City staff		22
Attendance at meetings with Planning Commission & City Council		0
Subtotal Hours		22
Subtotal Fee		\$3,300.00
- Cubicial 1 00		Ψ0,000.00
Total Hours	369	
Total Fee	\$71,787.50	
Expenses	\$608.03	
Invoice Total	\$72,395.53	
mitolog Total	ψ. 2,000.00	



mdiaz 7/13/2023, 1:51 PM ENTERED

mbrungardt 7/12/2023, 3:06 PM GL CODE: 0101-100-49700 Contingency PO Number

Comment: EDC Support

Bill To: City of De Soto, KS

Invoice Date: 5/2/2023 Billing Period: March 2023

Invoice# 11701.05

Invoice Amount \$71,010.97

Ongoing Support (Management, Planning, Engagement, and Economic Development Services)

Assignments Deliverables	Hourly Rate	Hourly Rate
	\$200.00	\$150.00
Economic Development Corporation Support		
Establish development inquiry triage process. (econdevtracker,		
webform) - Make follow ups, Manage Updates and Prepare	5.25	
Reports		
Additional Research for issues such as housing, childcare,	33.5	
transit, workforce, etc.	33.5	
Prepare materials for and attend EDC weekly meetings.	8	
EDC Retention & Recruitment Program	6.5	
EDC member & major employer interviews	8	
Attend EDC board and membership meetings	4	
Develop Target Industry Study	140.25	
Incentives & Development Agreement Assistance	2	
Meetings with Prospects & Interested Developers	80.75	
Subtotal Hours	288.25	
Subtotal Fee	\$57,650.00	
Mapping & Urban Planning Assistance		
Interactive map for website bringing all layers together to recruit future development		14
Development constraints & opportunities - refining Comp Plan Future		19.75
Land Use for next revision		19.75
De Soto Guide to Development		3
Subtotal Hours		36.75
Subtotal Fee		\$5,512.50
Community Engagement Assistance		
Regional meetings & presentation prep		8.5
Public Meeting Assistance - Open House		0
Infrastructure & Utilities Engagement		24.25
Subtotal Hours		32.75
Subtotal Fee		\$4,912.50
Project Management Assistance		
Weekly meetings with City staff		17.25
Attendance at meetings with Planning Commission & City Council		0
Subtotal Hours		17.25
Subtotal Fee		\$2,587.50
Total Hours	375	
Total Fee	\$70,662.50	
Expenses	\$348.47	
Invoice Total	\$71,010.97	



mdiaz 6/27/2023, 10:49 AM ENTERED

Bill To:

City of De Soto, KS

Invoice Date: 06/14/2023 Billing Period: May 2023

Invoice# 11701.07

Invoice Amount: \$72,634.18

mbrungardt 6/14/2023, 5:14 PM GL CODE: 0101-100-49700 Contingency PO Number

Comment:

Strategic Planning & Support to EDC

Assignments Deliverables	Hourly Rate	Hourly Rate
	\$200.00	\$150.00
Economic Development Corporation Support		
Gather & prepare materials for EDC Why De Soto collateral	400.05	
pieces & website - including snapshot & data research Prepare development project fact sheets	103.25 3.00	
Establish development inquiry triage process. (econdevtracker,	3.00	
webform) - Make follow ups, Manage Updates and Prepare		
Reports	10.50	
Prepare materials for and attend EDC weekly meetings.	23.50	
EDC Retention & Recruitment Program	5.00	
Attend EDC board and membership meetings	11.50	
ncentives & Development Agreement Assistance	22.00	
Meetings with Prospects & Interested Developers	34.00	
Correspondence & Updates to EDC / Chamber Members	7.50	
Subtotal Hours	220.25	
Subtotal Fee	\$44,050.00	
Mapping & Urban Planning Assistance	, ,	
nteractive map for website bringing all layers together to recruit		
uture development		21.2
Development constraints & opportunities - refining Comp Plan		
Future Land Use for next revision De Soto Guide to Development		3.2
Housing development policy updates		
nfrastructure Phasing Project Map		5
Subtotal Hours		84.5
Subtotal Fee		\$12,675.00
WO#3 - Research		
Additional Research for issues such as housing, childcare, ransit, workforce, etc.		5
Subtotal Hours		5.5
Subtotal Fee		\$825.00
Community Engagement Assistance		
Regional meetings & presentation prep		4
Public Meeting Assistance - Open House nfrastructure & Utilities Engagement		3.7 25
Fabling Events / Pop-Ups		14
Community Surveys		9.7
Subtotal Hours		58
Subtotal Fee		\$8,700.00
Project Management Assistance		
Bi-weekly meetings with City staff & EDC		5
Weekly meetings with Mays Communications & Shockey Subtotal Hours		28 3
Subtotal Fee		\$5,100.0
Subtotal Fee		φυ, 100.0
Total Hours	402.25	
Total Fee	\$71,350.00	
Expenses	\$1,284.18	



Bill To:

City of De Soto, KS

Invoice Date: 07/11/2023

Billing Period: June 2023 Invoice# 11701.08 Invoice Amount \$75,709.11

Assignments Deliverables	Hourly Rate	Hourly Rate
Economic Development Corporation Support	\$200.00	\$150.00
Sather & prepare materials for EDC Why De Soto collateral		
pieces & website - including snapshot & data research	21.00	
Develop Target Industry Study & Prospect Program	12.50	
Prepare development project fact sheets	0.00	
Establish development inquiry triage process. (econdevtracker,		
webform) - Make follow ups, Manage Updates and Prepare Reports	6.75	
Prepare materials for and attend EDC weekly meetings.		
	25.25	
EDC Retention & Recruitment Program	0.00	
EDC member & major employer interviews	5.25	
Attend EDC board and membership meetings	16.25	
Develop Target Industry Study	0.00	
ncentives & Development Agreement Assistance	0.00	
Veetings with Prospects & Interested Developers	46.50	
Correspondence & Updates to EDC / Chamber Members	6.00	
Reno/Sparks, NV Tour	10.50	
,	10.00	
EDC Investor Plan Implementation & Membership Recruitment	19.25	
Target Industry Prospect Program Implementation	0.00	
Regional & State Meetings Representing De Soto EDC	14.75	
Subtotal Hours	184.00	
Subtotal Fee Mapping & Urban Planning Assistance	\$36,800.00	
nfrastructure & utility policy updates		0
nteractive map for website bringing all layers together to recruit		
future development		0
Development constraints & opportunities - refining Comp Plan		
Future Land Use for next revision		0
De Soto Guide to Development New Future Land Use Map revisions.		0
Jpdates to Comprehensive Plan		0
Housing development policy updates		0
nfrastructure & utility policy updates		0
Development code updates		0
CIP Updates		0
nfrastructure Phasing Project Map Subtotal Hours		70.5 70.5
Subtotal Fee		\$10,575.00
WO#3 - Research		ψ10,070.00
Additional Research for issues such as housing, childcare,		
ransit, workforce, etc.		28.5
Subtotal Hours		28.5
Subtotal Fee		\$4,275.00
Community Engagement Assistance		
Regional meetings & presentation prep		0
Public Meeting Assistance - Open House		23
nfrastructure & Utilities Engagement		80.75
Tabling Events / Pop-Ups		9.5
Community Surveys		2.25
Subtotal Hours		115.5
Subtotal Fee Project Management Assistance		\$17,325.00
Bi-weekly meetings with City staff & EDC		11.25
Attendance at meetings with Planning Commission & City		11.20
Council		0
Neekly meetings with Mays Communications & Shockey		23
Subtotal Hours		34.25
Subtotal Fee		\$5,137.50
Total Hours	432.75	
Total Fee	432.75 \$74,112.50	
Expenses	\$1,596.61	
	Ψ1,000.01	

mbrungardt 7/11/2023, 3:58 PM GL CODE: 0101-100-49700 Contingency PO Number

Comment: EDC consulting

mdiaz 7/13/2023, 1:52 PM ENTERED



Bill To: City of De Soto, KS

Invoice Date: 08/31/2023 Invoice # 11701.09 Billing Period: July 2023

Invoice # 11701.09 Invoice Amount \$50,618.25

Ongoing Support (Management, Planning, Engagemen	t, and Economic Developmer	nt Services)
Assignments Deliverables	Hourly Rate	Hourly Rate
Francis Bouleannest Communities Communities	\$200.00	\$150.00
Economic Development Corporation Support Sather & prepare materials for EDC Why De Soto collateral		
ieces & website - including snapshot & data research	8.25	
Develop Target Industry Study & Prospect Program	0.00	
Prepare development project fact sheets	1.00	
stablish development inquiry triage process. (econdevtracker,		
/ebform) - Make follow ups, Manage Updates and Prepare	1.00	
Reports Prepare materials for and attend EDC weekly meetings.	1.00	
· · · · · · · · · · · · · · · · · · ·	19.50	
EDC Retention & Recruitment Program	2.00	
EDC member & major employer interviews	6.50	
Attend EDC board and membership meetings	9.25	
Develop Target Industry Study	0.00	
ncentives & Development Agreement Assistance	0.00	
Meetings with Prospects & Interested Developers	5.75	
Correspondence & Updates to EDC / Chamber Members	12.50	
Reno/Sparks, NV Tour	63.00	
EDC Investor Plan Implementation & Membership Recruitment		
' '	0.00	
Farget Industry Prospect Program Implementation Regional & State Meetings Representing De Soto EDC	0.00 6.00	
Regional & State Meetings Representing De Soto EDC Subtotal Hours	134.75	
Subtotal Fee	\$26,950.00	
Mapping & Urban Planning Assistance	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
nfrastructure & utility policy updates		0
nteractive map for website bringing all layers together to recruit uture development		0
Development constraints & opportunities - refining Comp Plan Future Land Use for next revision		2
De Soto Guide to Development		0
New Future Land Use Map revisions.		0.5
Jpdates to Comprehensive Plan		0
Housing development policy updates		0
nfrastructure & utility policy updates Development code updates		0
CIP Updates		0
nfrastructure Phasing Project Map		30
Subtotal Hours		32.5
Subtotal Fee		\$4,875.00
WO#3 - Research Additional Research for issues such as housing, childcare,		
ransit, workforce, etc.		7
Subtotal Hours		7
Subtotal Fee		\$1,050.00
Community Engagement Assistance Regional meetings & presentation prep		0
Public Meeting Assistance - Open House		0 62.75
nfrastructure & Utilities Engagement		8.25
abling Events / Pop-Ups		0
Community Surveys		2
Subtotal Hours		73 \$10.050.00
Subtotal Fee Project Management Assistance		\$10,950.00
Si-weekly meetings with City staff & EDC		6.5
Council		0
Veekly meetings with Mays Communications & Shockey		20.5
Subtotal Hours		27
Subtotal Fee		\$4,050.00
Total Hours	274.25	
Total Fee	\$47,875.00	
Expenses	\$2,743.25	
	, ,	

Invoice Total

\$50,618.25

mdiaz 9/13/2023, 11:08 AM ENTERED

mbrungardt 9/5/2023, 1:54 PM GL CODE: 0101-100-49700 Contingency PO Number

Comment: PR and EDC consulting



Bill To: City of De Soto, KS

Invoice Date: 09/28/2023 Invoice # 11701.10 Invoice Amount \$54,873.54 Billing Period: August 2023

Assignments Deliverables	Hourly Rate	Hourly Rate
•	\$200.00	\$150.00
Economic Development Corporation Support		
Gather & prepare materials for EDC Why De Soto collateral pieces & website - including snapshot & data research	E0.7E	
• • •	53.75	
Develop Target Industry Study & Prospect Program Prepare development project fact sheets	0.00 4.00	
Establish development inquiry triage process. (econdevtracker,	4.00	
webform) - Make follow ups, Manage Updates and Prepare		
Reports	35.50	
Prepare materials for and attend EDC weekly meetings.	0.00	
EDC Retention & Recruitment Program	18.50	
EDC member & major employer interviews	0.00	
Attend EDC board and membership meetings	0.00	
Develop Target Industry Study	0.00	
Incentives & Development Agreement Assistance	0.00	
Meetings with Prospects & Interested Developers	23.00	
Correspondence & Updates to EDC / Chamber Members	12.00	
Reno/Sparks, NV Tour	0.00	
EDC Investor Plan Implementation & Membership Recruitment		
· · · · · · · · · · · · · · · · · · ·	22.75	
Target Industry Prospect Program Implementation Regional & State Meetings Representing De Soto EDC	2.00 19.50	
Subtotal Hours	191.00	
Subtotal Fee	\$38,200.00	
Mapping & Urban Planning Assistance	, , , , , , , , , , , , , , , , , , , ,	
Infrastructure & utility policy updates		0
Interactive map for website bringing all layers together to		00.05
recruit future development Development constraints & opportunities - refining Comp Plan		26.25
Future Land Use for next revision		0
De Soto Guide to Development		0
New Future Land Use Map revisions.		0
Updates to Comprehensive Plan Housing development policy updates		0
Infrastructure & utility policy updates		0
Development code updates		0
CIP Updates		0
Infrastructure Phasing Project Map		0
Subtotal Hours Subtotal Fee		26.25 \$3,937.50
WO#3 - Research		φ3,937.30
Additional Research for issues such as housing, childcare,		
transit, workforce, etc.		42.25
Subtotal Hours		42.25
Subtotal Fee		\$6,337.50
Community Engagement Assistance		
Regional meetings & presentation prep		0
Public Meeting Assistance - Open House		0
Infrastructure & Utilities Engagement		9.25
Tabling Events / Pop-Ups		5.5
Community Surveys Subtotal Hours		16.75
Subtotal Fee		\$2,512.50
Project Management Assistance		
Schedule of all efforts underway		0.25
Bi-weekly meetings with City staff & EDC		3.5
Attendance at meetings with Planning Commission & City Council		0
Weekly meetings with Mays Communications & Shockey		17.5
Subtotal Hours		21.25
Subtotal Fee		\$3,187.50

Total Hours Total Fee

Expenses

Invoice Total

\$54,175.00

\$54,873.54

\$698.54

bbennett 12/28/2023, 1:21 PM GL CODE: 0101-100-49770 PO Number

Comment:

mdiaz 12/28/2023, 1:26 PM ENTERED



Bill To: City of De Soto, KS

Invoice Date: 12/13/2023 Invoice # 11701.11 Invoice Amount \$95,132.35 Billing Period: September - November 2023

Ongoing Support (Management, Planning, Engagement, and Economic Development Services)

Assignments Deliverables	Hourly Rate	Hourly Rate
Economic Dayalonment Corneration Support	\$200.00	\$150.00
Economic Development Corporation Support Gather & prepare materials for EDC Why De Soto collateral		
pieces & website - including snapshot & data research	12.00	
Develop Target Industry Study & Prospect Program	0.00	
Prepare development project fact sheets	45.50	
Establish development inquiry triage process. (econdevtracker,		
webform) - Make follow ups, Manage Updates and Prepare		
Reports	1.00	
Prepare materials for and attend EDC weekly meetings.	87.50	
EDC Retention & Recruitment Program	4.50	
EDC member & major employer interviews	7.50	
Attend EDC board and membership meetings	15.50	
Develop Target Industry Study	0.00	
Incentives & Development Agreement Assistance	0.00	
Meetings with Prospects & Interested Developers Correspondence & Updates to EDC / Chamber Members	71.00	
Reno/Sparks, NV Tour	17.00 2.00	
	Z.UU	
EDC Investor Plan Implementation & Membership Recruitment	94.25	
Target Industry Prospect Program Implementation	0.00	
Regional & State Meetings Representing De Soto EDC	14.00	
Subtotal Hours	371.75	
Subtotal Fee	\$74,350.00	
Mapping & Urban Planning Assistance Infrastructure & utility policy updates		14.5
Interactive map for website bringing all layers together to		14.5
recruit future development		0
Development constraints & opportunities - refining Comp Plan		
Future Land Use for next revision		0
De Soto Guide to Development New Future Land Use Map revisions.		0
Updates to Comprehensive Plan		0
Housing development policy updates		0
Infrastructure & utility policy updates		0
Development code updates		0
CIP Updates		0
Infrastructure Phasing Project Map Subtotal Hours		0 14.5
Subtotal Fee		\$2,175.00
WO#3 - Research		Ψ2,170.00
Additional Research for issues such as housing, childcare,		
transit, workforce, etc.		76
Subtotal Hours		76
Subtotal Fee		\$11,400.00
Community Engagement Assistance		
Regional meetings & presentation prep		0
Public Meeting Assistance - Open House		0
nfrastructure & Utilities Engagement		22
Tabling Events / Pop-Ups		0
Community Surveys		0
Subtotal Hours Subtotal Fee		\$3,300.00
Project Management Assistance		ψυ,υυυ.υυ
Schedule of all efforts underway		0
Bi-weekly meetings with City staff & EDC		3.5
Attendance at meetings with Planning Commission & City		
Council		0.25
Weekly meetings with Mays Communications & Shockey Subtotal Hours		12 15.75
Subtotal Fee		\$2,362.50
Subtotal Fee		ψ2,302.30
Total Hours	500	
Total Fee	\$93,587.50	
Expenses	\$1,544.85	
Invoice Total	\$95,132.35	

mbrungardt 1/2/2024, 1:04 PM GL CODE: 0101-100-49770 PO Number

Comment:

Ongoing support and EDC support

mdiaz 1/3/2024, 9:08 AM **ENTERED**